

ASSOCIATION OF IOWA ARCHAEOLOGISTS
Business Meeting Minutes
Conservation Education Center
F W Kent Park
Johnson County, Iowa
June 15, 2013
9:00am – 1:00pm

1. The meeting was called to order by President Lowell Blikre at 9:14 am.

2. Approval of the Minutes of the 2012 Business Meeting.

No amendments to the minutes were proposed.

Minutes were approved as submitted. m/s/c.

3. New Member Applications

Justin Moe, Chris Schoen, Wendy Munson Scullin, Michael Scullin, Don Shaver, and Bill Whittaker were applicants for Fellow membership. The prospective members were asked to leave the room during the voting process. Don Shaver was not in attendance and his application was not considered. Moe, Schoen, Munson Scullin, Scullin and Whittaker were accepted into membership. Don Gaff and Michael Gregory were applicants for Adjunct membership. The applications for Don Gaff and Michael Gregory were not received by the deadline specified in the bylaws and their applications were not considered. Joe Tiffany and Lynn Alex were nominated for Honorary membership. The change of membership status for Tiffany and Alex was approved m/s/c.

4. Election of Officers

President-Elect: Joe Artz was nominated for this position. m/s/c.
Joe's term will run from 2013-2016.

5. Treasurer's Report

Treasurer reports current balance of \$2222.97 as of June 14, 2013. New revenue for 2011-2012 (\$821.92) includes \$820.00 in membership dues and \$1.92 in interest dividends. Expenditures (\$799.84) include \$500.00 for Iowa Archaeology Month 2012 approved by the membership at the 2012 Business Meeting and \$299.84 for expenses related to the 2012 Business Meeting. The organization is in good financial condition. A complete financial report will be made available June 30, 2013, the end of the fiscal year.

Treasurer filed IRS Form 990-N (annual electronic filing requirement for small tax-exempt organizations whose annual gross receipts are normally \$25,000 or less) on July 2, 2012. Iowa 2013 Biennial Report for an Iowa Nonprofit Corporation was filed 3/11/2013.

Due to missing the last three meetings Dave Benn, Don Gaff, Chad Goings, Michael Gregory and Shane Pickett were dropped from the membership.

AIA members must be in good standing with the Iowa Archeological Society as required under Article III, Section 3 of the bylaws. Questions regarding membership dues can be submitted to Alan Hawkins the IAS membership secretary. The following members still owe dues for membership and have until September 30, 2012 to pay their dues or risk being dropped from the membership: Joe Artz, Brennan Dolan, Matt Donovan, John Hedden, Matt G. Hill, Kira Kaufmann, Eloise Ramirez, Lane Sheilds and Randy Withrow.

Treasurer's report was approved. m/s/c.

6. AIA Consulting Organizations List

As of June 1, 2013, fifteen organizations are included on the AIA website under the professional consultants list. We have received two applications for inclusion on the consultants list. Wendy Munson Scullin is a fellow member in good standing and will be the contact person for Midwest Ethnohorticulture, LLC. Joe Artz is a fellow member in good standing and will be the contact person for EarthView Environmental, Inc. The applicants were accepted onto the professional consultants list. m/s/c.

7. Committee Reports

A. Legislative Liaison Committee (Jean Krewson).

Blikre read a report prepared by Krewson. Krewson reported attempting to provide the AIA with updates of legislation affecting archaeology and history in an impartial manor. Krewson recommends the legislative homepage for additional information on bills including video of debates and budgetary analysis. Krewson welcomes any recommendations for improvement. A motion was made to officially thank Jean Krewson for her work as the legislative liaison. m/s/c.

B. Guidelines Committee (Dan Higgenbottom)

Doug Jones reports Dan Higgenbottom has completed his edit of the chapter 1 and 2 of the AIA guidelines and is currently working on chapter 3. Draft revisions are expected to be forthcoming.

D. Strategic Planning Committee (N. Finn [chair], Perry)

Perry reported the committee had not met and had no report

- C. Historic Contexts Committee (Withrow [chair], Alex, M. Finn, Jones, Peterson, Rogers,).

Rogers reported no new activity from the committee. Doershuk reported Colorado was exploring use of a wiki for historic context and planned to present their findings at the 2013 SAA meeting in Austin. Doershuk will inform the AIA if this method appears useful. Jones reported on new National Register nominations. He highlighting the Neutral Ground nomination as a way in which Iowa was on the forefront of nomination in the US and recent nominations should provide leverage for future grants and nominations. Peterson indicated the National Park Service could provide a workshop if archaeologist had sufficient interest. Lensink reported Colorado context statements would soon be available on I-sites. A link to Iowa context statement will be put on the AIA website when the statements become available.
- D. Digital Documentation Committee (Lensink).

Lensink reported progress on scanning OSA photo and slide archives and SHPO is scanning 106 literature which will be available on I-sites. Submission of reports to the OSA by consultants is encouraged. The NADB database available on I-sites is not currently being updated due to technical issues and all NADB documents will eventually become available through other I-sites features. In the meantime, up to date searches can be done through SHPO.

8. Agency Updates

- A. SHPO- Jones reports the new administrative rules are in place and the ramifications remain to be determined. The 30 day clock starts when SHPO has all the required documents necessary to proceed with the review. For simple projects, the SHPO letter will be sent as soon as the review is completed. For projects where SHPO does not agree with the findings, recommendations will be made which will need to work up the chain of command at SHPO. There have been cases where this process is not fast enough for comments to be sent out. The National Park Service will hold a Section 106 training session on September 20-21 in Cedar Rapids. Sequestration has reduced the SHPO budget and new hiring in the office has stalled. "Phase I intensive survey" should only be used when subsurface testing is involved otherwise "reconnaissance" should be used. GIS services may be consolidated in the future.
- B. IDOT Update
No report by DOT. Eck mentioned the new I-sites portal which will continue to add new features
- C. COE Rock Island Update

No report.

D. OSA New public Engagement Program

Lensink reported on behalf of Lynn Alex regarding Public Engagement. Alex put forward a concept of Archaeology in Your Backyard where individuals could report sites and AIA members could contribute brief public reports on their activities which could be posted on the AIA website and would allow the public to learn about activities in their area. The AIA could have an award for the member who makes the best contribution. Doershuk reported Alex will retire in July and the OSA hopes to have a replacement by mid-September. They are looking for candidates with social media experience.

9. OSA I-Sites Presentation- Lensink and Cordell demonstrated a searchable database of OSA collections which is now on I-sites. Further updates to the database will add functionality. I-sites also now has links to photographs and archival materials.
10. New Business
 - A. Current bylaws do not specify membership requirements to retain a place on the consultants list. A bylaw will be drafted to require consultant representatives to maintain Fellow status within the AIA.
 - B. Labeling report maps and figures with site locations “not for public disclosure”- Discussion of labeling maps focused on how such measures would not stop disclosure of site locations, but would allow archaeologists to be proactive and perhaps prevent accidental disclosure by those unaware site locations are confidential. Anderson plans to develop a proposal for adding such a requirement to the guidelines.
 - C. Proposal to meet in conjunction with the Iowa Academy of Science semi-annually- This proposal no longer appears viable due to cost. Anderson proposed periodically combining the AIA business meeting with a fieldtrip to improve attendance and as a method of membership development. Anderson will continue to look into venues for AIA members to present their research and activities.
 - D. AIA Listserve appropriate use (venting and commercial announcements)- No discussion. In response to a recent complaint on the AIA Listserve concerning the amount of involvement the OSA has in the AIA, Doershuk highlighted the support the OSA contributes to the AIA at no cost (such as hosting the website and reposing archival materials) and that the AIA could explore alternatives if members felt there was a conflict of interest with the current arrangement.
11. Other Business

A motion was made to provide a \$100.00 donation to the Johnson County Conservation Board for allowing us to use their facility for conducting our business meeting. m/s/c.

A motion was made for the AIA to provide \$600.00 in support of Iowa Archaeology 2013. m/s/c.

12. The business meeting was adjourned at 1:00 pm.
13. Shirley Schermer Presentation- Schermer discussed procedures relating to the unanticipated discoveries of human remains.

2013 Members in Attendance

Leslie Ambrosino
Mark Anderson
Joe Artz
Lowell Blikre
Jim Collins
John Cordell
Randy Dickson
John Doershuk
Colleen Eck
Michael Finn
Murray Grant
Alan Hawkins
John Hedden
Doug Jones
Bryan Kendall
Steve Lensink
Dale Maul
Justin Moe
Wendy Munson Scullin
Cindy Nagel
Blane Nansel
Mike Perry
Cindy Peterson
Melody Pope
Leah Rogers
Shirley Schermer
Chris Schoen
Brandon Scott
Michael Scullin
Jon Sellars
Bill Whittaker

Guests in Attendance

Teresa Rucker