

Iowa State Memorial Union

Ames, Iowa

June 4, 2011

10:00am – 3:00pm

1. The meeting was called to order by President Matt Donovan at 10:06 am.

2. Approval of the Minutes of the 2010 Business Meeting. Minutes were approved as submitted. m/s/c.

3. New Member Applications

Austin Buhta, Randy Dickson, Kira Kaufmann, Timothy Klinger, Bryan Kendall, and Dale Maul were applicants for Fellow membership. Lynn Alex was an applicant for Adjunct membership. The prospective members were asked to leave the room during the voting process. The applicants were accepted into membership. m/s/c. Timothy Klinger's application for membership was not voted upon due to his absence from the meeting, per AIA bylaws. Kira Kaufmann's acceptance into membership is contingent upon payment of past-due membership dues.

4. Election of Officers

President-Elect: Lowell Blikre was nominated for this position. m/s/c. Lowell's term will run from 2011-2014. Member at Large: Michael Finn was nominated for this position. m/s/c. Mike's term will run from 2011-2014. Member at Large: Eloise Ramirez will continue her term for 2011-2012.

5. Treasurer's Report

Treasurer reports current balance of \$1,938.68 as of June 1, 2011. New revenues for 2010-2011 (\$842.58) include \$840.00 in membership dues and \$2.58 in interest dividends. Expenditures include \$500.00 for Iowa Archaeology Month as approved by the membership at the 2010 Business Meeting. A complete financial report will be made available June 30, 2011, the end of the fiscal year. Treasurer filed IRS Form 990-N (annual electronic filing requirement for small tax exempt organizations whose annual gross receipts are normally \$25,000 or less) on 8/4/2010. The biennial report was also acknowledged as filed on 1/18/2011. The organization is in good financial condition. Treasurer's report was approved. m/s/c. Due to missing the last three meetings William Whittaker was dropped from the membership.

6. AIA Consulting Organizations List

As of June 1, 2011, twelve organizations are included on the AIA's web site under the Professional Consultants List. Bolton & Menk Inc. applied for inclusion on the Consulting Organization List; Dale Maul will be the contact person. Midwest Archaeological Consultants

LLC. also applied for inclusion on the Consulting Organizations List; Randy Dickson will be the contact person.

7. Committee Reports

A. Historic Contexts Committee (Members: Withrow [chair], Alex, M. Finn, Rogers, Jones, Peterson).

Jones reported that a couple of committee members had a brief meeting at the Iowa Archeological Society Spring meeting, but did not discuss much due to other members not in attendance. Donovan reported that the Iowa DOT has an interest in historic contexts and are hoping to have a meeting at the Ames DOT complex in September or October.

B. Guidelines Committee (Doershuk [chair], Withrow, Thompson, Higginbottom, Jones).

Doershuk reported he sent around an email with parts for revision, but no progress had been made because all members were busy. Jones reported on guidelines-related information discussing FEMA reconductoring projects, and distributed a draft copy of the proposed methodology for these projects (see attachment). The recommendations provided for FEMA reconductoring projects will result in expedient and cost effective desktop assessments and field reconnaissance surveys. Both portions need to be completed by a professional archaeologist. The group discussed ongoing issues with FEMA projects and the needs for clearer procedures to be established. Clients are trying to use URS information as reality, but not SHPO recommendation. Issues dealing with historic plats, especially cemetery locations, are occurring and are a major concern. Chad Going's mound model is being used but not completely understood by users. This model should guide a survey rather than replace it; some revisions need to be made as with all models. This draft is hopefully going to eliminate concerns, but it is still being worked out.

C. Digital Documentation Committee (Artz [chair], Lensink, Whittaker, Jones).

Lensink reported that the OSA is continuing with the digital documentation process. CCR, PCR, and Research Papers can be provided to the AIA members through a Xyθος account for document sharing, which is a web-based file storage system allowing users a simple way to upload, store, and access, retrieve, and share files via the Internet. This service will be free to all AIA members who have current I-Sites licenses and are willing to share electronic publications they have available, with these being linked to I-Sites eventually. Each consulting firm has been contacted in regards to digital document sharing. Bear Creek has turned over more than 1,000 of their documents, and Louis Berger has plans to do so as well. Work is being done to add dissertations, thesis, and undergraduate research papers; 150 dissertations are currently available digitally. 25,000 photographs have been digitized and will be available through the University of Iowa digital library, with the exception of those with site locations and culturally sensitive images.

Artz reported that portions of I-Sites are temporally unavailable but work is being done to fix the problems. The site location is being moved away from a University server to a secure off-campus server for maintenance, and then it will be moved back to the University server. Colleen Eck is

still available to do site number check out, and SHPO has agreed to receive submitted reports with site numbers but without site forms until this section of I-Sites is up and running.

The next step in digital documentation is to get a grant to digitize NADB and other databases. There was also discussion regarding the need for Iowa Site forms for all cemetery locations, and to be integrated into a searchable database. Most historic cemeteries in the state are not recorded, which is causing problems especially with FCC projects. SHPO recommends that all cemeteries be recorded on both an Iowa Archaeological Site Form and State Site Inventory Form.

The SHPO scanning project of archaeological reports still has funds but has stopped because of the state hiring freeze and unsettled state budget questions, with reports currently scanned through 1989. All agency correspondence is also included in the scans. SHPO will be working with the OSA to get the scanning project back up and running soon.

8. Agency Updates

A. OSA/Iowa Archaeology Month Update

Doershuk reported on OSA receiving a HRDP grant to update repository facilities, which is now completed. An information sheet on Iowa Archaeology Month 2010 was distributed to the group (see attached). This year the Iowa Department of Natural Resources will be unable to collaborate with OSA on RAGBRAI due to funding cuts. With the state budget not yet determined, plans for Iowa Archaeology Month 2011, RAGBRAI events, and the planned field school at Wickiup Hill will be modified based on available funding and received grants. A motion was made for the AIA to provide \$500.00 in support of Iowa Archaeology Month 2011. m/s/c.

B. SHPO/DCA Update

Jones reported that they are waiting on the state budget to be finalized as that will determine any reorganization and layoffs. ACHP has requested stakeholders for comments pertaining to their regulations, 36 CFR Part 800 as part of a mandated government-wide review; comments will be taken for the next 28 days before any new rules are issued. The department is also waiting for a legal opinion from the Attorney General on the ramifications of IC303.19 (formerly HF267). Gourley is now reviewing all grant projects. Jones is now project director for the Iowa Freedom Trail project. Flooding in western Iowa is becoming a big issue, and emergency projects are starting to come in already; SHPO will be collaborating with the Omaha Corps district on flood issues.

C. IDOT/CRMS Update

Dolan reported on the progress of the I-Sites portal, specifically the addition of GLO's and soil data. They will also add Lidar data when it is completed. The DOT has not received much feedback from consultants using the portal, but asks to be notified if consultants encounter a problem or have suggestions. The DOT have been implementing the use of GIS templates, specifically shapefiles, and a geodatabase for projects and have been sending them to their

consultants; if others would like to use these they can be provided. The DOT appreciates the continued good work by their consultants.

9. New Business

A. Member Request

Joe Tiffany requested financial support for the 2011 Midwest Archaeology Conference. The membership agreed it fits within the mission of the organization to promulgate public understanding and scientific interest in Iowa archaeology. A motion was made to provide \$200.00 in support of the 2011 Midwest Archaeological Conference. m/s/c.

B. House File 267

The group discussed IC303.19 (formerly HF267), and how REC's are trying to limit SHPO's power regarding their projects. SHPO is still waiting for a legal reading from the Attorney General's office. REC's and other parties are trying to attack the federal law and are now exploring other ways to affect SHPO at the state level. According to the law, all decisions out of the SHPO have to be approved by the director of the Department of Cultural Affairs. Until the rules are final, all groups are continuing to do business as usual. It was reported that the federal agency involved has to provide SHPO with documentation and determination before SHPO can commit; SHPO used to do a lot of the desktop research for them, but is now leaving it up to the agency. SHPO is now unionized and the union is looking into this new legislation as well. The group discussed how the AIA can take a strong position on the rules when they come out, and that state employees should use personal email accounts to contact legislators if they desire.

C. Strategic Planning Committee/Legislative Liaison Officer

The group discussed the state of the AIA and what the future goals should be. A strategic planning committee was discussed to deal with the AIA's mission and form a strategic plan by soliciting information and thoughts from the membership. The structure of the AIA could also be examined, as the board does not have much power to take action since the organization is so egalitarian. The group also discussed a possible need for someone to keep an eye on legislative issues and notify the membership on relevant laws and issues, based on recent actions with the legislature that affects the membership. Such a legislative liaison or information officer would simply pass information on to the membership. Jean Krewson accepted this responsibility for the next year as the AIA's legislative information officer.

The President constituted a Strategic Planning Committee. Nurit Finn, Matt Donovan, Mike Perry, and Eloise Ramirez agreed to sit on this committee. SHPO is willing to provide information to the Strategic Planning Committee as well.

D. Guest Presentation/Wynema Morris-Omaha Tribal Scholar Mike Perry introduced guest speaker Wynema Morris to the membership.

Morris discussed NAGPRA and what it is supposed to accomplish for both archaeologists and native communities. Morris discussed past relations between native communities and archaeologists and how there is a need for these two groups to better understand each other. She suggested a seminar or series of seminars for archaeologists to listen to the thoughts and ideas of native peoples and see things from their perspective, rather than a purely scientific point of view. The seminar(s) could be directed just at the AIA or perhaps to larger groups in a University setting to include students and faculty as well.

10. The business meeting was adjourned at 3:27 pm.

2011 Members in Attendance

Leslie Ambrosino
Joe Artz
Lowell Blikre
Austin Buhta
Angela Collins
Randy Dickson
John Doershuk
Brennan Dolan
Matt Donovan
Michael Finn
Nurit Finn
Kathy Gourley
David Gradwohl
Alan Hawkins
Dan Higginbottom
Matt E. Hill
Daniel Horgen
Sarah Horgen
Doug Jones
Kira Kaufmann
Bryan Kendall
Jean Krewson
Steve Lensink
Edward Lueck
Dale Maul
Cindy Nagel
Mike Perry
Eloise Ramirez
Christy Rickers
Shirley Schermer
Branden Scott
Jon Sellars

Dave Stanley
Joe Thompson

Guests in Attendance

Randall Faber
Wynema Morris
Libby Wielenga